**Hannah Olsen**

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**EDUCATION**

Georgetown University **May 2021**

*Masters of Urban and Regional Planning with a concentration in Housing and Community Development*

St. Louis University **December 2015**

*Bachelor of Arts, Economics and International Studies*

**PROFESSIONAL EXPERIENCE**

**Lotus Campaign Washington, DC**

*Landlord Participation Program Manager January 2023 – Present*

* Managed Landlord Participation Program (LPP), including directing federal and local grant funding of over $500,000 for programmatic expenditures, supervising program support for over 400 tenants who were previously homeless or at risk of becoming homeless, recruiting additional partners to expand program impact, and improving program evaluation
* Led a comprehensive data improvement project; supervised a contracted data scientist, upskilled program partners in advanced data collection methods, and synthesized insights on LPP's impact for stakeholder presentations
* Developed social impact maps using ArcGIS to evaluate the impact of the LPP to best understand and evaluate the impact of housing placement locations
* Launched a pilot program in a new market, including partner recruitment, implementing new data management process, and facilitating housing for those at risk of homelessness

*Landlord Participation Program Coordinator May 2021 – December 2022*

* Facilitated program outreach and led successful partner onboarding, including conducting interviews and determining program suitability, establishing on-going training, and monitoring partnership expectations and renewal processes
* Supervised the hiring process for summer interns, including recruiting, interviewing, and creating the onboarding process, in addition to monitoring intern projects throughout their tenure
* Maintained and updated a comprehensive database system of over 400 sponsored residents, enabling program monitoring and evaluation

**District of Columbia Housing Authority Washington, DC**

*Planning Intern May 2020 - August 2020*

* Updated the 20-year Transformation Plan to include new goals for tenants, better engagement with residents, revised best practices for short-term relocations and communities of opportunity
* Developed best practices based on nation-wide public housing research projects to analyze the effectiveness of existing Housing Authority programs

**Department of Housing and Community Development Washington, DC**

*Portfolio and Asset Management Division Intern January 2020 - May 2020*

* Created materials for affordable housing developers who will receive the low-income housing tax credit or financing through the Housing Production Trust Fund to clarify and reaffirm the requirements for funds allocated for the production and preservation of affordable housing in the District of Columbia

**Branches, Inc. Miami, Florida**

*COVID-19 Financial Wellness Coach April 2020 – December 2020*

* Created social impact maps using ArcGIS to present Branches’ impact on the community throughout the pandemic and
* Designed and conducted a survey to over 100 small business owners to gauge COVID-19 impact on small businesses
* Reviewed and processed over 100 COVID relief applications on a weekly basis based on financial need

*Financial Coach & Education Specialist April 2017 – June 2019*

* Provided personal, one-on-one financial coaching to individuals and families focusing on credit issues, financial aid applications and applying for government benefits
* Created and presented two generational material and findings at state-wide and national conferences

**SKILLS**

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| * ArcGIS Online * Program Implementation and Management * Grant Management | * Stakeholder Engagement * Policy Analysis * Training and Education |